# HARRISON COUNTY COMMISSIONERS

100 W. Market Street - Cadiz OH 43907
Phone: 740-942-4623 / Fax: 740-942-4090
commissioners@harrisoncountyohio.org
www.harrisoncountyohio.org

Amy Norris • Paul Coffland • Dustin Corder


June 21, 2023

**Commissioners Attendees:** Amy Norris, Paul Coffland and Dustin Corder

**Other Attendees:** Corrie Hobbs, Kailey Carpino, Lauren Knight, Bill Steinbach

**Meeting was called to order by:** Commissioner Norris

**Demo Grant—Bid Opening:**
Commissioner Coffland opened sealed proposals received for the Harrison County Demo Grant for Group 3 (with Asbestos) for the Village of Cadiz and Village of New Athens. Two bids were received:

- Damian Kovarik Excavating & Hauling submitted a demolition amount of $19,250.00 for 232 Jamison Ave., Cadiz and $11,750.00 for 143 S. Main St., New Athens. The total bid amount is $31,000.00.
- Stull Excavating, LLC submitted a demolition of $17,900.00 for 232 Jamison Ave., Cadiz and $11,500.00 for 143 S. Main St., New Athens. The total bid amount is $29,500.00.

Commissioner Coffland motioned to table the bids for review, seconded by Commissioner Corder. The motion was carried with Coffland, Corder and Norris all voting yes.

**Purchase Orders /Vouchers:**
Job and Family Services requested approval of their vouchers in the Public Assistance Fund totaling $10,696.78 and Children Services Fund totaling $5,419.01. Commissioner Coffland motioned to approve, seconded by Commissioner Corder. The motion was carried with Coffland, Corder and Norris all voting yes

Engineer's Office requested approval of their purchase orders and vouchers totaling $35,969.64. Commissioner Coffland motioned to approve, seconded by Commissioner Corder. The motion was carried with Coffland, Corder and Norris all voting yes.

Commissioner's Office and Water/Sewer District Board requested approval of their purchase orders and vouchers totaling $271,714.18. Commissioner Coffland motioned to approve, seconded by Commissioner Corder. The motion was carried with Coffland, Corder and Norris all voting yes.

**Appropriations:**
Commissioner's Office requested an appropriations increase of $350,000.00 in E0010-A015-A15.240 (Transfers). Commissioner Coffland motioned to approve, seconded by Commissioner Corder. The motion was carried with Coffland, Corder and Norris all voting yes.

**Transfers:**
Prosecutor's Office requested to move appropriations in the amount of $567.50 involving the line items listed below:

$129.18 from E0040-R010-R07.120 (Other) to E0040-R010-R02.030 (Supplies)
$438.32 from E0040-R010-R09.060 (Travel) to E0040-R010-R02.030 (Supplies)

Commissioner Coffland motioned to approve, seconded by Commissioner Corder. The motion was carried with Coffland, Corder and Norris all voting yes.

**Resolutions:**
**Resolution 37-23:**
A Stepping Up Initiative Resolution to reduce the number of people with mental illnesses in jails. The resolution is a "call to action" to reduce the number of people with mental illnesses in the county jail, commit to sharing lessons learned with other counties in Ohio and across the country to support a national initiative and encourage all county officials, employees and residents to participate in Stepping Up. Commissioner Coffland motioned to approve, seconded by Commissioner Corder. The motion was carried with Coffland, Corder and Norris all voting yes.

**Engineer's Office:**
Commissioner Coffland read a letter submitted by County Engineer Doug Bachman regarding his recommendation to award HAS-Resurfacing County Project No. 2023-5.
"Based on review of the submitted bid proposals, this letter is being issued to document that the Harrison County Engineer's Office is recommending to award the construction contract for the Parts 1 and 3 of the reference project to the following firm: Shelly & Sands, Inc. ... Additionally, based on review of the submitted bid proposals, this letter is also being issued to document that the Harrison County Engineer's Office is recommending to award the construction contract for the Part 2 of the reference project to the following firm: NLS Paving, Inc."

**Resolution 38-23:**
A resolution to award HAS-Resurfacing (Harrison County Project 2023-5) the bid for Parts 1 (County Road 8, Plum Run Road, and County Road 503, Reed Road) and 3 (County Road 43, Bower Road, and County Road 44, Tunnel Hill Road) to Shelly & Sands, Inc.; and the bid for Part 2 (County Road 13, Upper Clearfork Road) to NLS Paving, Inc. The project consists of resurfacing of approximately 10.9 miles of County roads. Commissioner Coffland motioned to approve, seconded by Commissioner Corder. The motion was carried with Coffland, Corder and Norris all voting yes.

**Claims Docket Report:**
Claims docket report was received, batch #5011, totaling $497,592.85. Commissioner Coffland motioned to approve, seconded by Commissioner Corder. The motion was carried with Coffland, Corder and Norris all voting yes.

**Agreements:**
**Agreement 47-23:**
A Backup Emergency Medical Services Agreement between Harrison County and Hopedale Fire Department. Covered areas include Archer Township, Athens Township, German Township, Moorefield Township, North Township, Nottingham Township, Shortcreek Township and Stock Township. The term of the agreement shall be for one year commencing July 1, 2023 through July 1, 2024 at an hourly rate of $80.00 per hour from the beginning of the 911 call until the ambulance is back at the station. Commissioner Coffland motioned to approve, seconded by Commissioner Corder. The motion was carried with Coffland, Corder and Norris all voting yes.

**Agreement 48-23:**
A Backup Emergency Medical Services Agreement between Harrison County and Bowerston Fire Department. Covered areas include Franklin Township, Freeport Township, Monroe Township, North Township, Nottingham Township, Stock Township and Washington Township. Also, Bowerston Fire Department will provide backup EMS for additional $60.00 per hour for Archer Township, Athens Township, Cadiz Township, German Township, Green Township, Moorefield Township, Rumley Township and Shortcreek Township. The term of the agreement shall be for one year commencing July 1, 2023 through July 1, 2024 at a flat rate of $20,500.00 per month. Commissioner Coffland motioned to approve, seconded by Commissioner Corder. The motion was carried with Coffland, Corder and Norris all voting yes.

Coffland noted that the Backup EMS Agreements will replace the County's previous contract with WVU Medicine Harrison Community Hospital.

**Adjourn:** Motion to adjourn made by Commissioner Coffland and second by Commissioner Corder. The motion carried with Coffland, Corder and Norris all voting yes.

Amy Norris, President

Paul Coffland

Dustin Corder

Carri Graham, Administrative Assistant