



HARRISON COUNTY COMMISSIONERS

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Amy Norris • Paul Prevot • Dustin Corder

February 11, 2026

Commissioners Attendees:

Amy Norris, Paul Prevot and Dustin Corder

Other Attendees:

Julia Wood, Bill Holschuh, Deb Knight, Alex Taylor, Lauren Knight, JD Long, Sheriff Touville, Mark Smith, Clint Barr, Dirk Harkin, Matthew Stout

Meeting was called to order by:

Commissioner Norris

Minutes:

Minutes from the January 21, 2026 meeting were reviewed. Commissioner Prevot motioned to approve; seconded by Commissioner Norris. The motion was carried with Prevot and Norris both voting yes. Commissioner Corder abstained from the vote.

Minutes from the January 26, 2026 meeting were reviewed. Commissioner Corder motioned to approve; seconded by Commissioner Norris. The motion was carried with Corder and Norris both voting yes. Commissioner Prevot abstained from the vote.

Bid Opening—Freeport Sewer Connections:

Commissioner Corder opened the sealed bids that were received for the project:

- JT Excavating with a bid of \$224,557.00
 - TDT Septic & Excavating with a bid of \$166,640.00
 - M. Theaker & Son Excavating with a bid of \$245,483.05
 - Back Country Construction LLC with a bid of \$259,543.00
- After opening the bids, Corder motioned to table the bids for review; seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

RFP CHIP Grant Bid Opening:

Commissioner Corder opened the sealed bid that was received:

- Ohio Regional Development Corporation which stated that the County was eligible for \$400,000 in CHIP Grant funds.

Corder motioned to table the bid for review; seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

USDA Loan Closing — Jail:

Resolution 7-26:

A resolution authorizing the issuance of bonds in the amount of not to exceed \$9,000,000 for the purpose of constructing, furnishing, equipping and improving a Justice Center, with related site improvements and appurtenances thereto, and retiring notes previously issued for such purpose; and authorizing and approving related matters. Commissioner Corder motioned to approve; seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

Resolution 8-26:

USDA Loan Resolution authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving and/or extending its Harrison County Justice Center facility to serve an area lawfully within its jurisdiction to serve. The principal amount is \$3,000,000. Commissioner Corder motioned to approve; seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

Resolutions Cont.:**Resolution 9-26:**

USDA Loan Resolution authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving and/or extending its Harrison County Justice Center facility to serve an area lawfully within its jurisdiction to serve. The principal amount is \$6,000,000. Commissioner Corder motioned to approve; seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

USDA Loan Closing Cont.:

Matthew Stout, attorney at Bricker Graydon, presented Commissioners with four documents for them to sign regarding the loan closing including a no litigation certificate and bond form for the \$3 million loan payment, and a no litigation certificate and bond form for the \$6 million loan payment.

Julia Wood, loan specialist for the USDA, gave Commissioners additional paperwork for them to sign to confirm the total of \$9,100,000 funds to pay off the interim lender, Huntington Bank. Commissioner Corder motioned to approve; seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

Wood thanked Commissioners, Misty Baile, and Sheriff Touville for their work on the project.

Deb Knight—DJFS Director:

Knight introduced two documents she submitted to Commissioners for approval.

Agreement 8-26:

Memorandum of Understanding between the Belmont County Department of Job and Family Service, the Belmont County Family Children First Council, the Harrison County Department of Job and Family Services, and the Harrison County Family Children First Council. The document outlines the relationship between the entities with regards to the joint full-time FCFC Coordinator Position and funding for the salary and benefits of said position. Commissioner Corder motioned to approve; seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

Agreement 9-26:

Agreement between Harrison County DJFS and Jonathan J. Downes of Zashin & Rich Co., LPA, hiring the firm to advise and represent the DJFS in labor and employment law matters and other matters as directed. The hourly rate is \$250 per hour and \$125 for paralegals, clerks and other legal assistants. Commissioner Corder motioned to approve; seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

Purchase Orders & Vouchers:

Job & Family Services is requesting approval of their vouchers from Public Assistance totaling \$13,282.52, and Children Services totaling \$139,364.43. Commissioner Corder motioned to approve, seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

County Home requested approval of their vouchers totaling \$40,501.42. Commissioner Corder motioned to approve, seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

Engineer's Office requested approval of their purchase orders and vouchers totaling \$43,108.43. Commissioner Corder motioned to approve, seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

EMS requested approval of their purchase orders and vouchers totaling \$30,510.25. Commissioner Corder motioned to approve, seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

Appropriations:

Common Pleas Court Juvenile/Probate Division requested an increase in appropriations by \$1,651.50 in Eo280-A002-E10.100 (Contracts/Repairs) due to a miscalculation in the Magistrate's budget. Commissioner Corder motioned to approve, seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

Appropriations Cont:

Common Pleas Court General Division requested an increase in appropriations by \$6,376.58 in Bg7-B14 (Close Out) due to having unspent funds in their 24/25 Targeted Community Alternative to Prison Grant that will be returned to the state. Commissioner Corder motioned to approve, seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

Commissioners' Office requested an increase in appropriations by \$8,800.00 in E0010-A034-A01.290 (Administrative Cost—Appalachian Grant). Commissioner Corder motioned to approve, seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

Transfers:

Prosecutor's Office requested a transfer in the amount of \$8,683.25 from A009-E04.150 to R0260-R010-R02. Commissioner Corder motioned to approve; seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

Child Support Enforcement Agency requested a transfer in the amount of \$25,000.00 from E0010-A009-E020150 (General Fund) to R0200-C002-H06 (CSEA). Commissioner Corder motioned to approve; seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

Agreements:

Rescind Agreement 2-26:

Engineer's Office requested Agreement 2-26 be rescinded due to an error in the RUMA roadway. Commissioner Corder motioned to rescind the agreement; seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

Agreement 7-26:

Road and Bridge Use Maintenance Agreement between Harrison County and Ohio Gas Gathering LLC for portions of County Roads 6, 2, 8, 56 and 39. Commissioner Corder motioned to approve; seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

Other:

Job and Family Services requested payment of the County's mandated share for January 2026 in the amount of \$3,586.92 for the month. Commissioner Corder motioned to approve; seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

Job and Family Services requested payment of the County's mandated share for February 2026 in the amount of \$3,586.92 for the month. Commissioner Corder motioned to approve; seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.

Announcements:

1. Engineer's Office submitted a legal notice for approval that will run in the Harrison News Herald on February 20, 2026 and February 27, 2026. Commissioners shall receive sealed bids until March 6, 2025 to supply the following materials to conform to specifications set forth by the Harrison County Engineer — ashes, asphalt concrete, motor vehicle fuel, ice control grits, limestone, ready-mix concrete, sand and gravel, and bituminous asphalt emulsions. Bids will be received at the Engineer's Office.
2. Commissioner Corder announced that next week's meeting set for 10 a.m. February 18, 2026 will be held at the County Home.

Claims Docket Report:

Claims docket report batch #5720 was received, totaling \$487,978.58. Commissioner Corder motioned to approve; seconded by Commissioner Prevot. Commissioner Norris abstained from Line 289. The motion was carried with Corder, Prevot and Norris all voting yes.

Dirk Harkins:

Harkins, who was representing Operation Veteran Payback, said he wanted to answer some of the Commissioners Harkins, who was representing Operation Veteran Payback, said he wanted to answer some of the Commissioners previous questions regarding the mobile TMS devices. He said they are hoping to purchase three units to be utilized in the County — one stationed at the Sheriff's Office. He said anyone in the community could take advantage of the units that are used to treat PTSD, migraines, anxiety and other conditions. He then introduced Jail Administrator Mark Smith who spoke about the benefits he experienced from the treatment and how it could help inmates at the jail as well. Sheriff Mark Touville also talked about his experience with the device as well as it helping people that he knows.

Commissioner Corder asked about the cost needed to purchase the units. Harkins said it will cost around \$33,000.00 to purchase the machines. He said one will be located at the Sheriff's Office, one in the mobile unit and one that he will use to help people.

Commissioners said they will look into the matter and see what they can do to assist. They thanked Harkins for coming to the meeting.

Adjourn:

Commissioner Corder motioned to adjourn; seconded by Commissioner Prevot. The motion was carried with Corder, Prevot and Norris all voting yes.



Amy Norris, President



Paul Prevot



Dustin Corder



Carri Graham, Administrative Assistant